



CITY OF NEWBURYPORT  
PLANNING BOARD  
60 PLEASANT STREET • P.O. BOX 550  
NEWBURYPORT, MA 01950  
(978) 465-4400 • (978) 465-4452 (FAX)

## FILING DEADLINES

Applications for Preliminary Subdivisions and Approval Not Required (ANRs) are due *one week* prior to a regularly scheduled meeting. Please file applications for Special Permits, Site Plan Review, and Definitive Subdivision approvals in the Planning Office according to the following timelines.

<b>MEETING DATE</b>	<b>DEADLINE</b>
January 4, 2012	December 7, 2011
January 18, 2012	December 21, 2011
February 1, 2012	January 4, 2012
February 15, 2012	January 18, 2012
March 7, 2012	February 8, 2012
March 21, 2012	February 22, 2012
April 4, 2012	March 7, 2012
April 18, 2012	March 21, 2012
May 2, 2012	April 4, 2012
May 16, 2012	April 18, 2012
June 6, 2012	May 9, 2012
June 20, 2012	May 23, 2012
July 18, 2012	June 20, 2012
August 1, 2012	July 3, 2012
August 15, 2012	July 18, 2012
September 5, 2012	August 8, 2012
September 19, 2012	August 22, 2012
October 3, 2012	September 5, 2012
October 17, 2012	September 19, 2012
November 7, 2012	October 10, 2012
December 5, 2012	November 7, 2012
December 19, 2012	November 20, 2012

\*All items required for a complete application must be submitted by 4:00 p.m. on the deadline day. NO exceptions.

\* The above timeline represents the soonest an application may be heard by the Planning Board. Depending on the number of applications, submitting by the deadline may not secure a place on the desired agenda. Please note that all applications are reviewed on a first submittal basis and all applications will be reviewed on a first submittal basis and all applications will be reviewed within the statutory time requirements.

\* Any revised plans or additional submittals must be submitted to the Planning Office and peer reviewer 10 days prior to a scheduled meeting.